**Special Guideline**

**For Preparing Abstracts and Posters**

**[[[To all poster presentation students and their supervisors]]]**

Thank you for joining the FST’s poster presentation event!

To avoid incurring any legal liability and unnecessary over-reaction from public, the Organizing Committee of the 13th Poster Presentation of Science and Technology would like to draw your attention on the following advice:

(1) You are highly recommended to **mask the sensitive information** (i.e. names of company, people, and venue) **on the abstracts and posters**. Regarding this, you are suggested to use an “**arbitrary name**” (i.e. Brand ABC, Site XYZ, and Mr./Mrs. XXX etc.) to replace the real names. Furthermore, the arbitrary name should not going to positively hint the audiences to know the real names of sensitive information;

(2) You are highly recommended that the sensitive information (i.e. names of company, people, and venue) should **not be willfully disclosed** to all kinds of audience (including but not limited to judging panel members, students and teachers, and any people especially media reporters) by all means\* during the poster presentation day on 16 April 2025 (Wednesday) and before or after the event.

[\*Note: please seek your supervisor’s advice for publishing those sensitive information for academic purposes in future.]

Should you have any enquiries, please feel free to contact your programme representative. Wish you success in the FST Poster Presentation.

Thank you for your attention, understanding and cooperation.